



**HOLIDAY RV PARK OWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
April 9, 2016**

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**BOARD OF DIRECTORS**

Tom Barcellos - President & Management  
Brien Carlson - Vice President & Park Maintenance  
Susan Magee - Secretary  
Fernando DaSilva - Treasurer - Absent  
Terry Redwine - Rules and Regulations  
Jon Mackenzie - Public Relations  
Tony Damiano - Park Use  
Kevin Costa - Collections  
Leroy Laird - Board Liaison

**OWNERS PRESENT**

24

Meeting was called to order at 9:10am by President Tom Barcellos

Flag Salute by Tony Damiano

*Tony Damiano made a motion to approve the minutes from February 2016, seconded by Jon Mackenzie, Roll Call - Fernando DaSilva Absent, Motion Carried.*

**PRESIDENT'S ADDRESS**

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1. Please turn off all cell phones.
2. This meeting is restricted to owners only.
3. This is a volunteer board. No one is paid for their time. Board members are reimbursed for out of pocket expenses.
4. Discussion of issues can become heated and emotional, but everyone deserves to be treated with dignity and respect.
5. Regular and special meeting of the board are open to all members of the association, Members who are not on the board may not participate in any deliberations or discussions unless expressly so authorized by a majority of a quorum of the Board of Directors.
6. Owners may participate in meeting during the 2 owner comment sections of the agenda.
7. Questions, comments, suggestions will be referred to the park manager, Mike, as appropriate or taken into consideration by the board for research, review and discussion, and placed on next month's agenda.
8. Holiday Parks procedures and meetings are governed by our by-laws, CC&Rs, and rules adopted by the Board.

**CORRESPONDENCE**

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Nothing to report

## COMMITTEE REPORTS

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### **Management - Tom Barcellos**

Mike is doing a good job. People are saying that things are looking good and that the rules are being followed.

### **Collections -Kevin Costa**

There is around \$3,000 in outstanding dues from February 2016 assessment dues. A final collection letter has been mailed out stating that there is a \$5.00 late fee. The late fee will follow on your account until it is paid. Owners that are past due will not be able to make reservations until their account is current. There will be a final collection letter will be going out next week. We still have one person who still owes for all of last year and February of this year. Eight people still have late fees from last year that need to be paid. One person still owes for July of last year.

### **Park Maintenance - Brien Carlson**

The pool is being worked on still. The laundry room has new washers and dryers. The electrical project will be coming back but won't happen this year.

### **Financial Report: Terry Redwine**

ACCOUNTS	BALANCE
Rabobank - Operating	26,710.36
Rabobank- Laundry Room	13,340.52
Rabobank - MM	45.00
Rabobank - Dues	63,277.82
Morgan Stanley Dean Witter	138,206.89
Mission Bank CD	104,968.77

ITEM	January 2016	January 2015	Difference
Income	70,998.13	62,746.80	8,251.33
Expense	67,188.71	92,881.77	-25,693.06
Net Income	4,033.40	-28,648.21	32,681.61

*Terry Redwine made a motion to pay the bills in the amount of \$71,880 in bills, \$13,140 in payroll, transfer from dues to operating \$29,254.45; Tom Barcellos seconded. Roll Call Fernando DaSilva Absent, Motion Carried.*

### **Rules & Regulations - Terry Redwine**

There are two handouts that go to each customer and there just needs to be correction, from allowing 4 pets to only 2 pets.

### **Public Relations/Publicity - Jon Mackenzie**

I will be meeting with Val to go over events. Also I want to start having Friday night BBQs again and we will be doing a Octoberfest

### **Park Use -tony Damiano**

The occupancy was 80.7% in March 2016

The occupancy was 73% in March 2015

### **Beach Social Club**

I want to thank Lorena Lemus for doing the ice cream social for me last month. We have started doing a monthly prayer group.

## MANAGERS REPORT

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**Maintenance:** New high capacity washers and dryers have been installed. The laundry room is now complete. Three new all- weather enclosed bulletin boards have been installed in the laundry room, outside the clubhouse stair well and outside the restrooms and showers. Shingles were replaced on the clubhouse roof. The contractor recommended replacing all the shingles on the east side of the clubhouse. The pool and spa is approximately ten days from completion.

**Office:** The office has a yard sale scheduled for Saturday April 16<sup>th</sup>. Everyone in park is invited to set up tables around the office and Magnolia Center. There will also be a barbeque.

**Manager:** Site re- inspections were performed this past Wednesday. For the most part they were resolved but some issues still remain. I will be addressing them with the board after the meeting. I appreciate everyone who cleaned their spot and complied with our rules and regs. I am still interviewing for a new accountant to replace our current accountant, Wapita Bookkeeping.

## **APRIL BIRTHDAY SHOUT OUTS**

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Bill Reimer  
Virginia Dixon  
Gene Bedford  
John Souza

Mary Halberg  
Frank Abbott  
Robert Sutton

## **OWNERS COMMENTS**

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- Tony Silva Locker 135: I think the Park looks beautiful.
- Linda Laird Locker 252: Where are the March minutes? I am concerned about how some of the monthly sites have not been occupied for 9 months or longer.
- Jim Coleman Locker 22: Is the eight-month move a city requirement?
- Donna Krum Locker 403: We have been coming here since the 80s, there have been trailers on the 400s where no one is ever there.
- Lou Garrett Locker 313: There are monthlies that only come in for 1 night and then leave.

## **OLD BUSINESS**

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### **1. Pool**

The fiberglass was not the original bid. The Board approved through email on 3/15/16.

## **NEW BUSINESS**

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### **1. Ice Machines**

The Board is looking into prices

## **SECOND OWNERS COMMENTS**

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- Rafael Pacheco Locker 54: There needs to be a ice machine in the front of the office.

Meeting Adjourned to Executive Session at 10:23am

*Motion was made by Jon Mackenzie to terminate discussions regarding placement of ice machines in the Park. The Park will not put any ice machines in the Park. Seconded by Brien Carlson, Motion Carried.*

*Motion was made by Jon Mackenzie regarding two vs one shed. If a single shed does not exceed the maximum square footage, a single shed should be allowed, seconded by Kevin Costa, Motion all in favor, expect Brien Carlson due to difficulty in moving sheds.*

Return to General Session at 11:33am

*Motion to adjourn by Tony Damiano, seconded by Brien Carlson, Roll Call -Fernando DaSilva Absent, Motion Carried*

Meeting adjourn at 11:34am

Respectfully Submitted,

Susan Magee  
Board of Directors  
Secretary  
CC  
Janae Price  
Reservations Supervisor

