



HOLIDAY RV PARK OWNERS ASSOCIATION BOARD OF DIRECTORS MEETING August 8, 2015

BOARD OF DIRECTORS

Fernando Da Silva – President
Tom Barcellos-Vice President/ Park Use
Susan Magee - Secretary
Terry Redwine – Treasurer
Tony Damiano – Park Maintenance

Jon Mackenzie – Rules & Regulations
Mary Halberg – Public Relations
John Watkins – Management
Brien Carlson – Collections

OWNERS PRESENT

27

Meeting was called to order at 9:05am by President Fernando DaSilva

Flag Salute by John Watkins

Jon Mackenzie made a motion to approve the minutes from July 2015, Tom Barcellos seconded, Roll Call, motion carried.

PRESIDENT'S ADDRESS

1. Please turn off all cell phones.
2. This meeting is restricted to owners only.
3. This is a volunteer board. No one is paid for their time. Board members are reimbursed for out of pocket expenses.
4. Discussion of issues can become heated and emotional, but everyone deserves to be treated with dignity and respect.
5. Regular and special meeting of the board are open to all members of the association, Members who are not on the board may not participate in any deliberations or discussions unless expressly so authorized by a majority of a quorum of the Board of Directors.
6. Owners may participate in meeting during the 2 owner comment sections of the agenda.
7. Questions, comments, suggestions will be referred to the park manager, Tony, as appropriate or taken into consideration by the board for research, review and discussion, and placed on next month's agenda.
8. Holiday Parks procedures and meetings are governed by our by-laws, CC&Rs, and rules adopted by the Board.

CORRESPONDENCE

Six comment cards were read.

COMMITTEE REPORTS

Management – John Watkins

We are doing great. Sheila is back in the office part time. I think we have one the best staff we have had in a long time. The staff does a lot for the guest. I want to say thank you to them.

Collections – Brien Carlson

We have about three pages of people who still owe for the July assessments. We will be sending out a letter this week. If you don't pay it will prevent you from making reservations.

Park Maintenance – Tony Damiano

I want to thank the owners for all their cooperation on working with me while I was acting manager.

- Installed low flow shower heads
- Clubhouse & Painting will start up after Labor Day.

Financial Report: Terry Redwine

ACCOUNTS	BALANCE
Rabobank – Operating	73,005.87
Rabobank– Laundry Room	37,134.52
Rabobank – MM	45.00
Rabobank – Dues	137,455.02
Morgan Stanley Dean Witter	141,590.07
Pacific Western – CD	29,859.83
Mission Bank Capital BF	2,950.04
Mission Bank CD	104,968.77

ITEM	July 2014	July 2015	DIFFERENCE
Total Income	148,456.20	146,207.56	(2,248.64)
Total Expense	73,053.86	62,272.89	(10,780.97)
Net Income	75,402.34	83,934.67	8,532.33

Terry Redwine made a motion to pay the bills in the amount of \$12,640.99; Tony Damiano seconded. Roll Call: motion carried.

Rules & Regulations – Jon Mackenzie

Nothing to report

Public Relations/Publicity –Mary Halberg

I want to say Thank You to Valerie for everything she has done. There are park calendars that up around the park with events going on in the park.

Park Use –Tom Barcellos

We are up 22% this year than last year.
The occupancy was 92.29% in July 2015
The occupancy was 92.52% in July 2014

PARK SURVEY

Holiday RV Park Guest Satisfaction Survey

50 Comments

WIFI – 6/50

RESTROOMS – 6/50

SITE SIZE – 15/50

ICE MACHINE – 5/50

RULES – 5/50

STAFF - Got the Highest Rating

AUGUST BIRTHDAY SHOUT OUTS

Richard Klassen

Tammi Wyatt

Robin Carlson

Debra Revious

Joe Andrede

Elsie Metzler

Harold Yingst

Meredith Oates

Jim Coleman

Dolores Richmond

Darlana Alexander

Tom Barcellos

Daniel Allen

Lou Garrett

OWNERS COMMENTS

- **Pete Brandon Locker 221:** What are we going to do about the dogs? Jon's dog attacked a cat. The rule is 2 dogs max. Also parking is being done over the lines.
- **Dominic Fornaro Locker 601:** It is a fun place. The guys bend over backwards, I have a friend who went to the women's restroom and forgot the code, she was told no when she asked if someone could open the doors. Also the parking is a problem.
- **Ron Neve Locker 259:** I have a 36ft and it won't fit on the wall sites. What if you took out the poles in the back so rigs that are 36ft can fit on the walls. What about term limits for the Board.
- **Fernando Soares Locker 87:** I am in site 102, when I got here my spot was empty. There was no one to help me park and my spot was dirty. Also why don't we have any ice machines?
- **Darlana Mikles Locker 715:** I want to thank the Board and the staff. I was having a stroke and Luke came and stayed with me until help came.
- **John Terrell Locker 358:** We have an owner who has flowers and he uses recycled water, so what is the problem.
- **Shirley Brady Locker 253:** I could not ask for a better neighbor. He is really nice and very helpful. I like all the flowers.

OLD BUSINESS

1. **Pump Station – Tom Barcellos & Jon Mackenzie**
The pumps will be here the end of the month. We will have one site down while the pumps are being installed.
2. **Washer & Dryers – Fernando DaSilva**
Still waiting on two other bids
3. **1,3,5 Year Report – John Watkins**
I am working on the plan. Sometime after the September meeting, I will have meeting to go over the items.
4. **Time Clock in Office – Tony Damiano**
John Watkins made a motion to spend no more than \$700.00 on a new time clock. Seconded by Tom Barcellos, Roll Call, Motion Carried.
5. **WIFI – John Watkins**
The Board is very aware of the WIFI issue. We want to take care of it, later on today we are meeting with the tech. There will be notices up in the office on the status.

NEW BUSINESS

1. **Asphalt Road – Tom Barcellos**
The roads are in need of repair. We got a bid at \$171,000 to \$174,000 to get it done right.
Tom Barcellos made a motion to sign the contract to move forward with getting the roads paved, John Watkins seconded, Roll Call, Motion Carried
2. **2016 Capital Budget**
If there are projects for next year we need to know so we can plan for them.

SECOND OWNERS COMMENTS

- **Bob Martin Locker 11:** I don't think we need to raise the speed bumps it would not be safe for the RVs.
- **Mary Fast Locker 684:** What are the office hours?
- **Ron Neve Locker 259:** Thank You for the roads.

Tony Damiano made a motion to adjourn into Executive session, Tom Barcellos seconded, Roll Call, Motion Carried.

Meeting Adjourned to Executive Session at 10:27am

Return to General Session at 1:48pm

Motion was made by John Watkins to change the number of pets/animals to be allowed per space to no more than 2. Effective January 1, 2016, Seconded by Tom Barcellos, Roll Call, Jon Mackenzie No, Everyone else Yes. Motion Carried.

Request for Proposals (RFP)

Motion was made by John Watkins for request for proposals in the areas of legal, accounting, auditing, and insurance services within 90 days. RFPs would be made by Manager Mike Leming, Seconded by Tom Barcellos, Roll Call, Motion Carried.

John Watkins made a motion to adjourn, Terry Redwine seconded, Roll Call, Motion Carried

Meeting adjourn at 1:53pm

Respectfully Submitted,

Susan Magee
Board of Directors
Secretary
CC
Janae Price
Reservations Supervisor

