



## **HOLIDAY RV PARK OWNERS ASSOCIATION BOARD OF DIRECTORS MEETING December 12, 2015**

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### **BOARD OF DIRECTORS**

Fernando Da Silva –President  
Tom Barcellos-Vice President/Park Use  
Susan Magee -Secretary- Absent  
Terry Redwine –Treasurer  
Tony Damiano –Park Maintenance

Jon Mackenzie –Rules & Regulations  
Mary Halberg –Public Relations  
John Watkins –Management  
Brien Carlson –Collections

### **OWNERS PRESENT**

22

Meeting was called to order at 9:04am by President Fernando DaSilva

Flag Salute by Mike Leming

***Brien Carlson made a motion to approve the minutes from November 2015, seconded by Jon Mackenzie, Roll Call – Susan Magee Absent, Motion Carried.***

### **PRESIDENT’S ADDRESS**

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1. Please turn off all cell phones.
2. This meeting is restricted to owners only.
3. This is a volunteer board. No one is paid for their time. Board members are reimbursed for out of pocket expenses.
4. Discussion of issues can become heated and emotional, but everyone deserves to be treated with dignity and respect.
5. Regular and special meeting of the board are open to all members of the association, Members who are not on the board may not participate in any deliberations or discussions unless expressly so authorized by a majority of a quorum of the Board of Directors.
6. Owners may participate in meeting during the 2 owner comment sections of the agenda.
7. Questions, comments, suggestions will be referred to the park manager, Mike, as appropriate or taken into consideration by the board for research, review and discussion, and placed on next month’s agenda.
8. Holiday Parks procedures and meetings are governed by our by-laws, CC&Rs, and rules adopted by the Board.

### **CORRESPONDENCE**

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Nothing to report

## COMMITTEE REPORTS

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### **Management – John Watkins**

I met with Mike yesterday. He is doing a good job. The Park is doing a very good well. I really appreciate the staff.

### **Collections –Brien Carlson**

There is about \$500 with a outstanding balance.

### **Park Maintenance – Tony Damiano**

The Park now has a forklift. The office remodel is still going on.

### **Financial Report: Fernando DaSilva**

ACCOUNTS	BALANCE	ITEM	November 2014	November 2015	Difference
Rabobank – Operating	6,687.16	Income	56,594.08	57,968.61	1,374.53
Rabobank– Laundry Room	44,194.52	Expense	109,546.07	74,695.41	(34,850.66)
Rabobank – MM	45.00	Net Income	(52,951.99)	(16,726.80)	36,225.19
Rabobank – Dues	141,020.02				
Morgan Stanley Dean Witter	136,288.46				
Pacific Western – CD	29,859.83				
Mission Bank CD	104,968.77				

***Terry Redwine made a motion to pay the bills in the amount of \$41,782.12; Tom Barcellos seconded. Roll Call – Susan Magee Absent, Motion Carried.***

### **Rules & Regulations – Jon Mackenzie**

Rules and Regulations to be voted on at the January 2016 meeting

### **Public Relations/Publicity – Mary Halberg**

Nothing to report

### **Park Use –Tom Barcellos**

The occupancy was 85.52% in November 2015

The occupancy was 81.40% in November 2014

### **Beach Social Club**

The lasagna dinner was not a good turnout. The Thanksgiving Dinner Potluck was a great turn out.

January Events: Card Bingo, Potluck, Tri-Tip BBQ

## MANAGERS REPORT

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**Maintenance:** Julio and Mike are in the process of finishing the siding replacement on the office. It should be done within the next few weeks. One heater has been installed for the pool. Another heater and ducting should be installed by the first of next week. Core sampling is set for December 21. This should give us an idea how to proceed on the asphalt repair.

**Office:** The Park has been decorated for Christmas. A big thank you to Janae & Aaron and the maintenance staff. Val from the Social Beach Club also did a great job decorating the tree in the club house. Kristi finished going through the deeds to insure their accuracy in RMS. We have fine-tuned the schedule for the office staff to insure the office is open 7 days from 8am-5pm. All lunch hours are being covered and sufficient staff is being scheduled for the busiest periods. Beginning next week, the staff will be preparing packets for the annual mail outs.

**Manager:** Site inspections were done and three letters of non-compliance were issued. It looks like the Wi-Fi issues have been resolved. We stayed within budget. TechSmith was able to negotiate a lower monthly price with Charter. Our monthly increase is very minimal for the additional modem. The quality of the signal is much better with doubling the bandwidth and adding two additional microwave dishes. (Refer to notes). Performance reviews have been finalized on all the staff.

## **NOVEMBER BIRTHDAY SHOUT OUTS**

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Rosie Diaz	Elston Salvador	Luke Stephen
Linda Karagozian	Glennita Miles	Janet Hair
Bob Begley	Fernando DaSilva	
Shirley Fagundes	Wilma Horan	
Howard Moore	Irene Mendes	
Larry Kindell	Lori Clifford	
Mitch Coonce	Michael Penney	

## **OWNERS COMMENTS**

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- Geri Brown Locker 1: I contacted Butch and tried to talk to him about coming to the meeting, but he did not show.
- Val Lee Locker 804: I want to say Thank You to Mike and the Staff. Thank you to Janae for the flyers she does.
- Lorena Lemus Locker 809: I am a new owner. The staff is really nice, everyone is friendly. Thank you to the Board. The restrooms need to be redone and become more modern.
- Mark Schieber Locker 695: I am a new owner. I am a service manager at the Trailer Hitch. I hear nothing but good things about the Park.
- Eldon Garrett Locker 313: On the palm trees they look terrible. They need to be trimmed.

## **OLD BUSINESS**

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### **1. 1,3,5 Year Report – John Watkins**

The pool heaters are getting replaced. The asphalt will be done first quarter. Washers and dryers will be installed. The electrical will be put on hold. Pool and decking will be done in January 2016.

### **2. Resumes for Board Elections**

There are 7 people running for the Board.  
Leroy Laird, Kevin Costa, Jeffrey Herson, Tony Damiano, Betsy Schmidt, Mark Schieber, Lorena Lemus

## **NEW BUSINESS**

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### **1. Election Chairman**

Jon Mackenzie is the Election Chairman

## **SECOND OWNERS COMMENTS**

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- Rolland Gendron Locker 530: Why are the site numbers not being told at the time of a reservation.
- Val Lee Locker 804: The restroom odor is from the drain. I like the uniforms.

Meeting Adjourned to Executive Session at 9:49am

Return to General Session

Meeting adjourn at

Respectfully Submitted,

Mary Halberg  
Board of Directors  
Acting Secretary  
CC  
Janae Price  
Reservations Supervisor

