



**HOLIDAY RV PARK OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
January 9, 2016**

BOARD OF DIRECTORS

Fernando Da Silva –President
Tom Barcellos-Vice President/Park Use
Susan Magee -Secretary
Terry Redwine –Treasurer
Tony Damiano –Park Maintenance

Jon Mackenzie –Rules & Regulations
Mary Halberg –Public Relations-Absent
John Watkins –Management
Brien Carlson –Collections

OWNERS PRESENT

22

Meeting was called to order at 9:04am by President Fernando DaSilva

Flag Salute by Mike Leming

Brien Carlson made a motion to approve the minutes from December 2015, Brien Carlson seconded by Jon Mackenzie, Roll Call – Mary Halberg Absent, Motion Carried.

PRESIDENT’S ADDRESS

1. Please turn off all cell phones.
2. This meeting is restricted to owners only.
3. This is a volunteer board. No one is paid for their time. Board members are reimbursed for out of pocket expenses.
4. Discussion of issues can become heated and emotional, but everyone deserves to be treated with dignity and respect.
5. Regular and special meeting of the board are open to all members of the association, Members who are not on the board may not participate in any deliberations or discussions unless expressly so authorized by a majority of a quorum of the Board of Directors.
6. Owners may participate in meeting during the 2 owner comment sections of the agenda.
7. Questions, comments, suggestions will be referred to the park manager, Mike, as appropriate or taken into consideration by the board for research, review and discussion, and placed on next month’s agenda.
8. Holiday Parks procedures and meetings are governed by our by-laws, CC&Rs, and rules adopted by the Board.

CORRESPONDENCE

Survey results

TV/WIFI	4	Great Staff	3
Clean up Sites	3	Too Many Snowbirds	
Sites to small	4	Bad Paint Color	
Dog Poop/Dog Run	2	Pool Area needs repair	
Remodel and Clean Restrooms	3	Reservations-14 days out	

COMMITTEE REPORTS

Management – John Watkins

We are doing well. The staff is doing good.

Collections –Brien Carlson

There are 14 people that are still past due.

Park Maintenance – Tony Damiano

We have had a busy month. We got a new forklift, pool heaters.

Financial Report: Fernando DaSilva

ACCOUNTS	BALANCE
Rabobank – Operating	12,449.68
Rabobank– Laundry Room	45,251.52
Rabobank – MM	45.00
Rabobank – Dues	122,074.02
Morgan Stanley Dean Witter	136,288.46
Mission Bank CD	104,968.77

ITEM	December 2014	December 2015	Difference
Income	55,538.68	51,669.49	(3,869.19)
Expense	56,237.66	82,382.53	26,144.87
Net Income	(698.98)	(30,713.04)	(30,014.06)

Terry Redwine made a motion to pay the bills in the amount of \$29k; Tom Barcellos seconded. Roll Call – Mary Halberg Absent, Motion Carried.

Rules & Regulations – Jon Mackenzie

John Watkins made a motion to approve the Rules and Regulations, Tom Barcellos seconded, Roll Call- Mary Halberg absent, Motion Carried.

Public Relations/Publicity – Mary Halberg

Nothing to report

Park Use –Tom Barcellos

The occupancy was 81% in December 2015

The occupancy was 74% in December 2014

Beach Social Club

The New Year's Party went really well.

MANAGERS REPORT

Maintenance: The siding has been installed on the Administrative office building. Painting has been delayed until the rainy weather subsides. As you can see Julio and Mike have begun finishing the clubhouse remodel. Cabinet installation should be completed by the end of next week. There has been a slight delay in the pool decking schedule due to the inclement weather. Hopefully we should be scheduled within the next few weeks. The new washers and dryers are still on schedule by the end of the month.

Office: Staff is in the process of assembling the packets for the monthly meeting in March. Will be having RMS training on the updated version on January 23.

Manager: I will be going to the Pismo Beach Chamber of Commerce Installation and Awards Dinner on January 14. This gives the park exposure and recognition within the business community. Holiday RV Park received recognition from the City

of Pismo Beach for their efforts as a clean water business. This award is given to businesses who are making strides to reduce pollutants that may reach the ocean.

Staff: On February 13, 2016 the staff will be doing a BBQ and Bake Sale. The cost will be \$6.00 for a hot dog or hamburger, chips and soda. Proceeds will go to the office upgrade.

JANUARY BIRTHDAY SHOUT OUTS

Regina Stoebe
Rodger Ritchie
Susan Stephen
Zig Aukstkalnis
David Frank

OWNERS COMMENTS

- Elsie Metzler Locker 828: Thank you to the Board and Mike. Jack the maintenance worker is very nice. Office staff is great. Thank you to Val.
- Geri Brown Locker 1: When you take away the maintenance people away from regular day to day work and put them on other stuff, when they go back to the day to day work it gets relaxed.
- Teena Griffith Locker 37: How are the votes counted.

OLD BUSINESS

1. 1,3,5 Year Report – John Watkins

We have completed 13 out of the 18 jobs we had on our the 1,3,5-year plan. There will be a final 1,3,5-year plan at the February or March meeting.

2. Asphalt Road

Core samples were taken. The results show there was no asbestos. We have 2 to 5 years to get the roads done.

3. Kitchen in clubhouse

The kitchen remodel should be finished with the next few weeks

NEW BUSINESS

1. Security

There is a big problem with theft. We have gone out and got bids for a gate for the front of the park. The gates would be open during the day and closed at night. This topic will be researched more, and we will get more bids within 7 days.

SECOND OWNERS COMMENTS

- Val Lee Locker 804: I was taking a shower early in the morning and when I came out there were two women outside in the park. The next thing I saw was them hitchhiking.

- Lou Garrett Locker 313: You can take a bike out of a gate.
- Elsie Metzler Locker 828: I have a concern about the dog run being so dark at night.
- Anna Brown Locker 1: There should be a keypad on the clubhouse and on the laundry room. The flooring should be slip proof in the shower. K-9 grass would be nice for the dog run.

Meeting Adjourned to Executive Session at 11:03am

Under Rules and Regulations, a motion was made by Jon Mackenzie and seconded by Fernando DaSilva, regarding reservations #4 to amend language to charge 2 days against Owners allotment of free days if fail to cancel within 72 hours of scheduled arrival, Motion Carried.

Motion was made by Terry Redwine to include an amendment to the by-laws in the election packet. The amendment would change by-laws to allow changes to the by-laws to be made by a simple majority vote rather than a 2/3 vote. Seconded by Tony Damiano, Motion Carried. Language will be sent to attorney for proper verbiage.

Return to General Session 1:20pm

Meeting adjourn at 1:20pm

Respectfully Submitted,

Susan Magee
Board of Directors
Acting Secretary
CC
Janae Price
Reservations Supervisor

