

THESE MINUTES ARE SUBJECT TO **BOARD APPROVAL**

HOLIDAY RV PARK OWNERS ASSOCIATION **BOARD OF DIRECTORS MEETING** **June 14, 2014**

BOARD OF DIRECTORS PRESENT

Terry Redwine – President
Brien Carlson – Vice President & Park Maintenance
John Watkins – Secretary
Fernando Da Silva – Treasurer
Jon Mackenzie - Management
Mary Halberg – Rules and Regulations
John Souza – Park Use
Tony Damiano – Collections

MEMBERS IN ATTENDANCE

16

Absent - Fernando Da Silva – Treasurer & Bill Couchman – Public Relations

Meeting was called to order by President Terry Redwine at 9:05am

Flag Salute by Tony Damiano

John Watkins: The minutes from the previous meeting have been reconstructed by Janae and she has done one heck of a job. We are done using an outside person to do the minutes it cost us more money and it was terrible. Janae will be sending the minutes to the Board within five days from the meeting, the Board has 72 hours to review them and get any corrections to her and if there is no input from the Board they will be put up on the website within ten days.

John Souza stated that there was a correction on last month's minutes for the park use on the parking and it has been corrected.

Motion to approve minutes from May 10, 2014 by John Souza, seconded by Jon Mackenzie, Roll Call Absent Fernando Da Silva & Bill Couchman, Motion Carried.

Terry Redwine: I would like to publically acknowledge and thank Janae for coming back here and doing the minutes. This is a very difficult job, if anyone has ever tried to do the minutes it is very difficult. I want to remind everyone that the minutes are not a word for word report of what was said it is to show motions and what's done. Anything else that Janae can put in there is giving it a flavor of what happened at the meeting. We are glad to have Janae back.

PRESIDENTS ADDRESS

Welcome to the June 2014 meeting. Before we get started- a few housekeeping items.

1. Please turn off all cell phones
2. This meeting is restricted to owners only.
3. This is a volunteer board. No one is paid for their time. Board members are reimbursed for out of pocket expenses.
4. Discussion of issues can become heated and emotional, but everyone deserves to be treated with dignity and respect.
5. Regular and special meeting of the board are open to all members of the association, provided that association members who are not on the board may not participate in any deliberations or discussions unless expressly so authorized by a majority of a quorum of the board of directors.
6. Owners may participate in meeting during the 2 owner comment sections of the agenda.
7. Questions, comments, suggestions will be referred to the park director, Steve, as appropriate or taken into consideration by the board for research, review and discussion, and placed on next month's agenda.
8. Holiday Parks procedures and meetings are governed by our by-laws, CC&R's, and rules adopted by the board.

CORRESPONDENCE

There is no correspondence

COMMITTEE REPORTS

Financial Report: Terry Redwine

ACCOUNTS	BALANCE
Rabobank – Operating Account	39535.24
Rabobank – Laundry Room Account	12136.52
Rabobank – MM	45.00
Rabobank – Dues Account	52194.61
Morgan Stanley Dean Witter	136777.27
Pacific Western – CD	29826.24
Mission Bank Capital BF	3076.04
Mission Bank CD	104968.77

PROFIT & LOSS: CURRENT / PREV. YEAR MONTHLY COMPARISON

ITEM	JUNE 2014	JUNE 2013	DIFFERENCE
Total Income	353605.27	346063.53	7541.74
Total Expense	323223.31	325226.97	-2003.66

Motion to approve bills and pay bills and transfer funds from the Dues account to the Operating account, Tony Damiano did the motion, John Souza seconded, Roll Call Absent Fernando Da Silva & Bill Couchman, Motion Carried. Call

Management: Jon Mackenzie

We have a new girl in the office and she is working out very well. Vanessa will be leaving in October she is moving out of state. There are two iPads in the office, that have the Rules and Regulations and the WIFI rules that every signs at the time of check in.

Collections: Tony Damiano

There are four owners that are past due from January 2014 assessment dues.

Park Use: John Souza

John Souza read the following;

MAY 2014

RATE TYPE	# OF RESERVATIONS	# OF NIGHTS
BOARD TIME	3	6
MID WEEK SPECIAL	2	9
MONTHLY	40	1240
NON OWNER	145	347
OWNER PAY	5	11
OWNER TIME	138	861
PARKING	54	189
SNOWBIRD NON OWNER	10	271
SNOWBIRD OWNER	44	1226
SNOWBIRD OWNER P/T	4	124

MAY 2013

RATE TYPE	# OF RESERVATIONS	# OF NIGHTS
BOARD TIME	8	4
MID WEEK SPECIAL	18	6
MONTHLY	41	1271
NON OWNER	185	427
OWNER PAY	1	4
OWNER TIME	205	1098
PARKING	36	144
SNOWBIRD NON OWNER	21	348
SNOWBIRD OWNER	39	855
SNOWBIRD OWNER P/T	13	278

I will look into the snowbird numbers and I will report back next month.

Park Maintenance: Brien Carlson

I want to say thank you to Steve for the monthly and mid monthly progress reports. Also on how fast he notified the Board of the fire we had here.

Rules and Regulations: Mary Halberg

Please see attachment

The Rules and Regulations Sub – Committee met last Saturday June 7, 2014

Public Relations: Bill Couchman

Chili cook off will be on July 4th, sign-ups for cooking and judging are in the front office.

Potlucks are starting up again in the park, it is the 2nd Thursday of every month

June Birthday Shout Outs

Al Miller
Ron Russell
Connie Berki
Jan Miller
Ann Johnson
Ethel Martin
John Noorigian
Kenneth Johnson
Mark Kindell
Linda Laird
Robert Martin

DIRECTOR OF OPERATIONS – STEVE SEUFERT

- Spa Update
The spa will be redone in the fall; it will be closed for three weeks.
- Mobile home update
We are waiting on some flooring to come in and once we get that in, it will take about a day to install and then the mobile home will be finish.
- Emergency alarm
With the fire we had in the park and how no one heard the sirens, so I am going to look into getting our own alarm sirens for the park.
- In office store
The store is open in the office
- New park logo
There was nothing wrong with the bird. We now have a fresh new logo.

The trailer fire that caught fire on Monday night, the owner was not in the trailer at the time. The trailer is a complete loss. She will be coming back into the park to stay within the next few weeks.

OWNERS COMMENTS

Shirley Torres #759

I understand that they have lifted the rule about how you don't need to have a permanent address to live in the park.

Teena Griffith #15

I want to help make the park the happiest place on the beach. Tina's fire – we will be having a fire shower for her.

Bryan Eget #651

The first time I met Mary she said the park was ran by the good old boys, and that she was going to get on the Board and make a change. At the Rules and Regulations meeting last Saturday on June 7, 2014 she said that Steve was not at the meeting because he must have been too busy for the meeting. She also started saying what his job description is, he is always in the office.

(Terry Redwine intervened and told Bryan to stay after the meeting for a private session to discuss this matter)

OLD BUSINESS

1. Audit Update – Jon Mackenzie

We are almost done with the audit. We should have a preliminary copy by next Friday June 20, 2014. It is going to be a review.

2. Charter Update – Matt Smith Tech Smith

Charter has given us two options to pick from, they are as follows;

Plan A: Little Black cable box that plugs in to the back of TV, where customers would have to get one from the front office when they check in and then return it in the office when they check out.

Plan B: A head end Unit in the office with 195 boxes (the one the park will be going with)

John Watkins made a motion to give Matt Smith from Tech Smith and with the Director of Operations to talk with charter and peruse Charter on the Board's behalf and see if they can expedite the process up to \$5,000 and or any other options they have to offer, and then send the Board an email with an update, Brien Carlson seconded, Roll Call Absent Fernando Da Silva & Bill Couchman, Motion Carried.

3. Compliance Audit – Terry Redwine

I am still researching it to see if it is something we really even need.

NEW BUSINESS

1. Announcement Sign – Jon Mackenzie

It would not be a bad idea to have a plastic sign that would be out front saying what events we have going on in the park to help promote our events.

Jon Mackenzie made a motion to allow Steve to spend up to \$350 to purchase a sidewalk sign, Mary Halberg seconded, Roll Call Absent Fernando Da Silva & Bill Couchman, Motion Carried.

SECOND OWNERS COMMENTS

Mary Halberg #661

I have been an owner for 25 years; I come over here every weekend. I encourage every owner who was at the Rules and Regulations meeting last Saturday to come to the meeting with Bryan and say what you all saw.

(Terry Redwine intervened and said this matter will be discussed in the closed session)

Motion to go into executive session by Brien Carlson, seconded by John Souza, Roll Call Absent Fernando Da Silva & Bill Couchman, Motion Carried.

Meeting Adjourned at 11:05am

Terry Redwine to adjournment into Special Session