

**Holiday RV Park Owners Association
Board of Directors' Meeting
January 14, 2012**

Board Members Present

Bob Begley
Brien Carlson
Bill Couchman
Tony Damiano
Jon Mackenzie -absent
Susan Magee -absent
George Martin
Terry Redwine
Linda Toledo

Members in Attendance:

11

Meeting called to order by Vice President Tony Daminao for President Jon Mackenzie at 9:00AM.

Flag Salute by Don Hixon.

Motion to approve the December 2011 minutes as distributed was made by Linda Toledo; seconded by Brien Carlson; Roll Call: Motion carried.

Correspondence

One comment card read.

Committee Reports

Financial: Terry Redwine

Rabobank – Operating Account	\$32,693.98
Rabobank – Laundry Room Account	\$19,736.22
Rabobank – Money Market	\$5,356.34
Rabobank – Member Dues	\$47,355.44
Morgan Stanley Dean Witter	\$124,176.75
Pacific Western Bank – CD	\$29,680.90
Mission Bank Capital BF	\$5,406.99
Mission Bank CD BF	\$103,515.49

Motion to approve the December 2011 financial statements, pay the bills (\$28,327.01), payroll (\$6,794.85) and transfer (\$5,000.00) from the Laundry Room Account to the Operating Account was made by Terry Redwine; seconded by Bob Begley; Roll Call: all Board Members yes; Motion carried.

Management: Tony Damiano

Katie Steinberger is a full time employee now. I think she will work out well and things are running smooth in the office. We have good people and I am happy.

Collections: Linda Toledo

Accounts Receivable past due total is \$791.00. An owner's son spoke with Sheila McDonald regarding the past due account last week. The ownership was transferred from the owner to the son without notifying our office. He said he will pay the transfer fee and bring the account to a current balance and possibly post a for sale notice in our office soon.

Two accounts are in foreclosure at this time.

Park Maintenance: Brien Carlson

The gates around the pool are finished.

The pool gate code is the same as the restrooms. There is a "C" at the bottom right hand corner which will clear the code panel, if needed. Re-enter the code to access the pool area.

The pool cover is on and complete. We watched Luke Stephen's take great care when he took the pool cover off the pool this morning. The pool cover looks very professional and it will do exactly what we wanted it to do.

Julio Barcenas is beginning to take on more responsibility, but please go to Gene Souza first with any questions or help needs. If you cannot find Gene Souza, speak with Julio Barcenas.

Rules & Regulations: Bill Couchman

Nothing at this time.

Park Use: George Martin

Motion to approve the December 2011 Park Use Report as distributed was made by George Martin; seconded by Bill Couchman; Roll Call: Motion carried.

See attached sheet.

Public Relations: Bob Begley

The party is on! Everything is taken care of except the one day liquor license. The application can be submitted thirty days before the event. The party invitations are on the back table (at the meeting) and will be mailed out to the owners association. Tickets are thirty dollars per couple or fifteen dollars per person. The theme will be Hollywood and a prize will be given to the best dressed movie star(s).

John Watkins, owner and sales for our park maps has provided us with twenty, twenty-five dollar gift certificates (door prizes) as part of the site map advertising.

Please see Bob Begley with any questions or concerns regarding the party. A signup sheet is in the office for anyone wishing to volunteer.

Beach Social Club Birthdays: Carolyn Couchman

Carolyn Couchman handed out birthday cards.

Owners' Comments

None.

Old Business

1. Update 50 Amp in RV Sites and Pedestals and Phase II of Electri Project

Brien Carlson said Phase IIIA electrical contract has been signed and the project will continue on the western side of the park and pool area. The contractor is working with us and we will be billed after the phase is completed.

2. Pool Cover

Tony Damiano said the pool cover has been installed and it is working out great.

3. Pool and Spa Lift Chairs

Tony Damiano said we are still waiting on the legal battle regarding the pool and spa lift chairs.

4. Capital Budget

Terry Redwine said one adjustment has been made for the capital budget. The distribution of accumulated reserves was changed from \$133K (for utilities) to \$78K for the year (2012). The beginning reserve

balance is \$293,257.00 and the ending balance is \$253,507.00. An operating budget and capital budget will be mailed with the March mailing.

5. Site Maps

Bob Begley said John Watkins has delivered the new site maps and has done a great job again. John Watkins said the total advertising receipts for this year was \$5,698.00. The receipts were down a little from last year. The total expenses were \$2,831.00. We received \$500.00 in gift cards from McLintocks and \$960.00 check made payable to Holiday R.V. Park too. A detailed and comprehensive list of sales and expenses will be provided at the February meeting.

Bob Begley requested John Watkins provide a contract to make the site maps for next year. He said John Watkins does a good job in collecting from our local businesses and provides a great site map.

6. Annual Meeting/Dinner Dance 2012

Bob Begley said donations for door prizes are welcome. We are going to try to phase out donations for door prizes but it all depends on gifts from the local businesses. We will still have 50/50 and the Beach Social Club will donate a big prize for the annual drawing.

Motion to issue a \$300.00 check to Bob Begley (for March Dinner/Dance decorations) and a \$300.00 check to Tony Damiano (for bingo) was made by Bob Begley; seconded by George Martin; Roll Call: all Board Members yes; Motion carried.

New Business

None.

Second Owners' Comments

None.

Motion to adjourn to Executive Session was made by Brien Carlson; seconded by Bill Couchman; Motion carried.

Meeting adjourned to go into Executive Session at 9:23AM.

Return to Board of Directors' general meeting at 9:35AM.

Motion to adjourn by Brien Carlson; seconded by George Martin at 9:36AM

Respectfully Submitted,

Bob Begley, Acting Secretary
Board of Directors

BB: sm