

THESE MINUTES ARE SUBJECT TO BOARD APPROVAL

**HOLIDAY RV PARK OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
September 13, 2014**

BOARD OF DIRECTORS PRESENT

Brien Carlson – Vice President, Park Maintenance
John Watkins – Secretary
Fernando Da Silva – Treasurer
Tony Damiano – Collections
Mary Halberg – Rules and Regulations
Jon Mackenzie – Management

MEMBERS IN ATTENDANCE

20

Terry Redwine – President, Bill Couchman – Public Relations, John Souza – Park Use, All Absent, Announcements coming for John Souza and Bill Couchman

John Souza has stepped down from the Board due to medical reasons.

Meeting was called to order by acting President Brien Carlson at 9:00am

Flag Salute by Eldon Garrett

Motion to approve minutes from August 9, 2014 by Fernando Da Silva, seconded by John Watkins, Roll Call, Terry Redwine absent, Motion Carried.

PRESIDENTS ADDRESS

1. Please turn off all cell phones
2. This meeting is restricted to owners only.
3. This is a volunteer board. No one is paid for their time. Board members are reimbursed for out of pocket expenses.
4. Discussion of issues can become heated and emotional, but everyone deserves to be treated with dignity and respect.

5. Regular and special meeting of the board are open to all members of the association, provided that association members who are not on the board may not participate in any deliberations or discussions unless expressly so authorized by a majority of a quorum of the board of directors.
6. Owners may participate in meeting during the 2 owner comment sections of the agenda.
7. Questions, comments, suggestions will be referred to the park director, Steve, as appropriate or taken into consideration by the board for research, review and discussion, and placed on next month's agenda.
8. Holiday Parks procedures and meetings are governed by our by-laws, CC&R's, and rules adopted by the board.

CORRESPONDENCE

Non Owner – Nice Park and close to things.
 Yelp reviews are good.
 Letter from an owner.

COMMITTEE REPORTS

Financial Report: Fernando Da Silva

| ACCOUNTS | BALANCE |
|---------------------------------|------------|
| Rabobank – Operating Account | 66,927.43 |
| Rabobank – Laundry Room Account | 18,976.52 |
| Rabobank – MM | 45.00 |
| Rabobank – Dues Account | 85,520.10 |
| Morgan Stanley Dean Witter | 138,115.28 |
| Pacific Western – CD | 29,837.39 |
| Mission Bank Capital BF | 3,049.04 |
| Mission Bank CD | 104,968.77 |

PROFIT & LOSS: CURRENT / PREV. YEAR MONTHLY COMPARISON

| ITEM | August 2014 | August 2013 | DIFFERENCE |
|---------------|-------------|-------------|------------|
| Total Income | 69,562.22 | 63,813.89 | 5,748.33 |
| Total Expense | 76,318.30 | 66,466.72 | 9,851.58 |

Motion to pay bills in the amount of 35,006.17 by Fernando Da Silva, Seconded by Tony Damiano, Roll Call, Terry Redwine Absent, Motion Carried.

Management – Jon Mackenzie

There is not much going on in the office.

Collections – Tony Damiano

14 people past due for July 2014, 7 are by the same people who own multiple shares.

Park Use –John Watkins

AUGUST 2014

| RATE | # OF RESERVATIONS | # OF NIGHTS |
|-----------------------|--------------------------|--------------------|
| Board Time | 10 | 43 |
| Monthly | 40 | 1240 |
| Non Owner | 205 | 689 |
| Owner | 57 | 1127 |
| Owner Daily No Charge | 307 | 2417 |
| Parking | 38 | 90 |

AUGUST 2013

| RATE | # OF RESERVATIONS | # OF NIGHTS |
|-----------------------|--------------------------|--------------------|
| Board Time | 8 | 38 |
| Monthly | 40 | 1240 |
| Non Owner | 271 | 633 |
| Owner | 48 | 777 |
| Owner Daily No Charge | 394 | 2986 |
| Parking | 30 | 60 |

Park Maintenance – Brien Carlson

The Spa is being worked on and will be reopened in a couple of weeks.

Rules & Regulations – Mary Halberg

We are going to be meeting next on November 1, 2014. The monthly meetings are not necessary now that Steve is in place. We don't need to meet every month.

(See Attachment)

Public Relations/Publicity – Brien Carlson

We may do an October Fest.

September Birthday Shout Outs

| | | |
|--------------|-----------------|---------------|
| Jim Kral | Donna Weeks | Lola Tucker |
| Linda Kral | Zeb Tucker | Linda Russel |
| Rita Sloan | Norma Ortiz | Linda Borba |
| Mary Webber | Jerry Cardoza | Brien Carlson |
| Jesse Ortiz | Leroy Laird | John Vance |
| Rita Cardoza | Gordon Peterson | Maxine Hubble |
| Nan Angle | Susan Fairbanks | Gene Allen |

DIRECTOR OF OPERATIONS – STEVE SEUFERT

- Site 252 is now turned into four parking spots.
- 5MPH signs have been posted around the park.
- Signs have been repainted on the street throughout the park.
- The security guards hours will go until midnight on Friday and Saturday nights.
- On the WIFI I got two bids I am working on getting a third bid. I also have been talking with Darrell from across the street and I am going to see if he would be willing to do work over here as well.
- The AC in the back of the office has been installed for the QAM system.

OWNERS COMMENTS

- Leroy Laird Locker 252: I think the parking is a great idea, but when a big rig comes around that corner you take chance of them hitting a car. Maybe change the way the parking spots are and make them at an angle.
- Lou Garrett Locker 313: I would like to thank the Board. When you replace Board members consider the people who ran for the Board.
- Joe Nunziato Locker 565: I have heard a lot of good compliments about the staff around the park.
- Gary Jones Locker 289: The other night I was trying to find the security guard but he was nowhere to be found I then later found out it was his night off. Pismo Coast Village has been parking rigs over the lines lately.

OLD BUSINESS

1. Charter Update: Jon Mackenzie

There were some issues brought up last month about the contract Charter wanted us to sign. They have since explained the concerns. Charter needs to have the contract signed before we move forward with installing the QAM System. You can keep your own phone and internet with the QAM system. The QAM System could be installed as soon as Friday, September 19. There is no cost to us to have the QAM installed; Charter has waived the \$25,000 fee.

John Watkins made a motion to sign the Charter contract and go with installation of the QAM System, with no cost to the park for installation no out of pocket cost. Seconded by Fernando Da Silva, Roll Call, Terry Redwine Absent, Motion Carried.

2. Club House Roof: Jon Mackenzie

Will be getting three bids for the roof.

3. Copy Machine: Steve Seufert

The one in the office working fine.

Will be getting three bids for a new black and white one.

4. Estimate for Clubhouse Steps: Steve Seufert

Still getting three bids for the clubhouse stairs. We are going to do this project in house.

5. Outdoor Pool Lighting: Steve Seufert

The current pool lights look outdated. We have put of LED motion lights up around the park.

NEW BUSINESS

1. Annual Dinner: Steve Seufert

The annual dinner will be held at the Moose Lodge here in Pismo Beach. We are looking into getting a RTA bus to shuttle people from Holiday RV to the Moose Lodge. The cost of the Moose Lodge will be \$400

2. CalArvc Conference: Steve Seufert

They have an annual conference it is like a tradeshow. This year it is Las Vegas for a week. The dates are December 2 through the 5th.

John Watkins made a motion to send Steve the CalArvc conference in the amount of \$1250, Seconded by Tony Damiano, Roll Call, Terry Redwine Absent, Motion Carried.

3. 2013 Audit Report: Jon Mackenzie

It is almost finished. It looks good.

4. Post Office Boxes: Steve Seufert

We called the post office about getting a big post office box and it would have been \$2,500 per box, the park would need to get three. We are open to suggestions on what to do with the mail box situation. Also we are thinking about putting the mail behind the office counter.

SECOND OWNERS COMMENTS

- Linda Laird Locker 252: I want to say thank you to Steve for doing the Labor Day BBQ
- Leroy Laird Locker 252: I think you are causing yourself a problem with the mail. Have everyone get a P.O. Box.

Motion to go into executive session by Tony Damiano, Seconded by Fernando Da Silva, Roll Call, Terry Redwine Absent and Motion Carried

Meeting Adjourned at 10:35am

