

**HOLIDAY RV PARK OWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
June 11, 2016**

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**BOARD OF DIRECTORS**

Tom Barcellos - President & Management  
Brien Carlson - Vice President & Park Maintenance  
Susan Magee - Secretary - Absent  
Fernando DaSilva - Treasurer  
Terry Redwine - Rules and Regulations  
Jon Mackenzie - Public Relations  
Tony Damiano - Park Use  
Kevin Costa - Collections  
Leroy Laird - Board Liaison

**OWNERS PRESENT**

30

Meeting was called to order at 9:06am by President Tom Barcellos

Flag Salute by Mary Halberg

*Brien Carlson made a motion to approve the minutes from May 2016, Terry Redwine seconded, Roll Call Susan Magee Absent, Motion Carried.*

**PRESIDENT'S ADDRESS**

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1. Please turn off all cell phones.
2. This meeting is restricted to owners only.
3. This is a volunteer board. No one is paid for their time. Board members are reimbursed for out of pocket expenses.
4. Discussion of issues can become heated and emotional, but everyone deserves to be treated with dignity and respect.
5. Regular and special meeting of the board are open to all members of the association, Members who are not on the board may not participate in any deliberations or discussions unless expressly so authorized by a majority of a quorum of the Board of Directors.
6. Owners may participate in meeting during the 2 owner comment sections of the agenda.
7. Questions, comments, suggestions will be referred to the park manager, Mike, as appropriate or taken into consideration by the board for research, review and discussion, and placed on next month's agenda.
8. Holiday Parks procedures and meetings are governed by our by-laws, CC&Rs, and rules adopted by the Board.

Tom Barcellos: We had an Owner write a letter to all the Board Members about the attendance at the opening of the pool. I appreciate the fact that this letter was written.

## CORRESPONDENCE – Leroy Laird

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### Guest Survey Results

There is only about 4 - 5 % of the people that are not happy. Other than that the rest are all good comments.

## COMMITTEE REPORTS

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### Management – Tom Barcellos

Things are going good. Trying to get some things on the straight track. Communication is key.

### Collections –Kevin Costa

There is around \$500 in outstanding dues, from February 2016. Owners that are past due will not be able to make reservations until balance is paid.

### Park Maintenance – Brien Carlson

Defer to Mike's report

### Financial Report: Terry Redwine

ACCOUNTS	BALANCE	ITEM	May 2016	May 2015	Difference
Rabobank – Operating	11,719.78	Income	72,638.66	65,511.72	7,126.94
Rabobank- Laundry RM	17,871.52	Expense	65,717.93	59,756.66	5,961.27
Rabobank – MM	45.00	Net Income	6,947.40	5,891.41	1,055.99
Rabobank – Dues	13,429.37	<i>Jon Mackenzie made a motion to pay the bills in the amount of \$43,291; Tony Damiano seconded. Roll Call Susan Magee Absent, Motion Carried.</i>			
Morgan Stanley Dean Witter	136,849.66				
Mission Bank CD	104,968.77				

### Rules & Regulations – Terry Redwine

We will discuss the liability insurance under new business.

### Public Relations/Publicity – Jon Mackenzie

The Ice Cream Social is today. There will be a Father's Day BBQ, and 4<sup>th</sup> of July BBQ

### Park Use –tony Damiano

The occupancy was 85.54% in May 2016

The occupancy was 78.19% in May 2015

## MANAGERS REPORT

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**Maintenance:** Maintenance continues to do clean up and landscaping touch-up. A new three tub sink will replace the two tub in the Magnolia Center it should be installed next week. We will also be preparing the Magnolia Center for new concrete. Maintenance also built a stage for the upcoming 4<sup>th</sup> of July entertainment.

**Office:** The transition to the new accountant is going well. A new purchase order process has been implemented. Payables and accounts receivables are being entered into our accounting software on a daily basis. Snowbird applications have been updated and are now available for pickup. We will be accepting shareholder applications from July 1- July 31. Non-shareholder

applications will be accepted August 1-15. Shareholders will get priority over non-shareholders.

**Manager:** We will be having a Fourth of July celebration with a barbeque and chili cook-off. We will also have live entertainment and a bounce house.

Site inspections have been performed and the appropriate letters have been sent. We are getting a number of inquiries about purchasing shares. There seems to be a lot of excitement concerning the improvements being made to the park.

## OWNERS COMMENTS

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- Joe Nunziato Locker 115: My wife and I did a six-week DVD physical and spiritual healing course and were wondering if we could that here in the clubhouse.
- Linda Kral Locker 775: Thank you to the staff and manager the park looks great.
- Linda Caputa Locker 754: Everything looks wonderful and the staff is wonderful. But this time my unit was placed in 306, and I don't like it. Can certain spots be left as a last resort.
- Gary Jones Locker 289: There are a lot of problems with not being put where we want.
- Joy Bakerink Locker 768: As far as the WIFI if you put forget network you can use your own WIFI.

## OLD BUSINESS

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### 1. Cameras and Security

We have bids for eleven cameras. The Board will make a decision on these by the end of today.

### 2. Gates

Weighing all the options railroad style gates are cheaper and could automatically.

### 3. Restrooms

Three bids will be coming in soon. We have talked about doing some of the work in house. This is a large project needs to be scheduled when the Park is slow.

### 4. Pool Cover

Got one bid for a pool cover from Carefree Pools. The bid was around \$20,000.

## NEW BUSINESS

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### 1. Any items that may come before the Board

#### 1. Insurance

The board is reviewing the requirement to provide liability insurance from owners/non owners.

#### 2. Crosswalk

Pismo Creek reached out to us on a crosswalk. Caltrans says that they won't do it unless there is a stop sign or a street light.

## SECOND OWNERS COMMENTS

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- Meredith Oates Locker 362: When Owners call 90 days in advance, why are we not allowed our site we request?

Meeting Adjourned to Executive Session at 10:37am

Return to General Session at

Meeting adjourn at

Respectfully Submitted,

CC  
Janae Price  
Reservations Supervisor

